BURKE
United Methodist Church
6200 Burke Centre Parkway, Burke, VA 22015 □ 703.250.6100 □ www.burkeumc.org ■ bumc@burkeumc.org
Welcoming all to learn, celebrate, and share Christ's life-changing love!

Position Title: Director of Children & Youth Discipleship
Reports To: Senior Pastor
Directly Supervises: Nursery Staff
Status: 40 hours per week
FLSA: Exempt
Effective Date:

Job Summary: The Director of Children & Youth Discipleship provides mission ownership and execution of all children and youth ministries at Burke UMC (infant-12th grades) and ensures that children and youth have opportunities to engage in ministries of worship, learn, share, and care.

Essential Functions:
Being that the mission of Burke United Methodist Church is to offer engaging worship, foster a deeper understanding of Christian faith, nurture meaningful relationships, and create a loving and inclusive community in Christ that works together to promote positive change in our world through social justice in action., this position:

- Strategizes, plans, and implements children and youth ministry programs that align with the mission of Burke UMC and offer holistic discipleship (Worship, Learn, Care & Share) and ministries that assist parents and the church community in healthy discipleship of children and youth.
- Works to choose curriculum that supports the larger vision of Burke UMC and the United Methodist Church.
- Coordinates with Learn, Share, Care, & Worship ministry areas to create holistic discipleship opportunities for children and youth.
- Identifies, recruits, cultivates, equips, encourages, and supervises volunteers in children and youth ministry, including training volunteers for contact work and opportunities for spiritual growth.
- Communicates effectively with teachers and parents.
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Other Responsibilities:

- Attends scheduled staff meetings and CAML (Core Area Ministry Leader) meetings
- Ensures that all volunteers and programs are Safe Sanctuaries compliant

Minimum Qualifications:

- Candidates for this position must have made a personal commitment to Jesus Christ and must demonstrate the reality of that relationship through their life and testimony. The best candidate will demonstrate authentic faith and the ability to communicate and execute a contagious vision for communication.
- Experience with programming for children and/or youth and experience organizing and managing volunteers
- Bachelor's degree
- Proficiency with Microsoft Office or equivalent and working knowledge of social media

Preferred Qualifications:

- United Methodist Background

Physical Requirements: N/A