

# WAYS TO GIVE



## In-Person

Collection plates are available during our worship services. You can also mail your offering to the church or drop it by the office during business hours.

## Automatic Transfer

*This is the preferred method of giving as it is the most convenient for you and the church.* Instructions for enrolling in automatic transfer are on the reverse & FAQs below. You can return this form with your Pledge Card!

## Online

Using the "DONATE" button on the website, you can use most major credit/debit cards to give through Realm and PayPal. You can also use this function to enroll in an automatic monthly giving withdrawal from your debit or credit card.

## Bill Pay

Most banks allow patrons to set up automatic bill pay through their checking account. Using your online banking system, or by visiting your bank, you can set up an automatic transfer in the amount and frequency of your choosing.

## Text-To-Give

You can text "BURKEUMC" to 73256 to give through your mobile device. You will receive a text message in response that will guide you through the steps to set up your giving account!

## FAQ About Automatic Transfer

*While you are always welcome to continue giving in the manner you are accustomed, this additional giving option, for those who choose, will simplify your giving. No more last minute checks to write as you are running out the door to church or sitting in the sanctuary.*

**Do I have to have the same bank as the church?** No. Banks all over the United States operate these transfers through the Federal Reserve Automated Clearing House system. You can bank virtually anywhere.

**May I enroll in the automated transfer at a later date?** Yes, you may enroll in this service at anytime by filling out the form and returning it to the church.

**Will I receive a normal Statement of Giving?** Yes. All contributions made through this automatic system will still be recorded and included in your Statement of Giving.

**Do I have to keep any records?** Yes. You will need to record your bi-monthly and monthly deduction in your checkbook for your own record keeping purposes.

**Do I have to place an envelope into the offering plate?** No, it is not necessary for the transaction. However, you may continue to participate in the worship service by placing in the plate a pre-printed online giving card from the pew.

**Will I be able to give to Special Offerings or Debt Reduction through the Automatic Transfer process?** No. At this time the automatic transfer process is only for operations giving.

**May I change my giving amount?** Yes. You can make adjustments to your Automatic Transfer. Please contact the Church Financial Secretary to make adjustments. Changes must be made in writing.

**May I give a weekly contribution?** No, we limit the contribution schedule to twice monthly (bi-weekly), and monthly. This will keep the cost of processing to a minimum. The cost of processing each transaction will be borne by the church and will not be deducted from your contribution.

**What if an unexpected situation arises with my bank account or financial institution?** If there is a change in your giving amount or a change in your banking account information please contact the church Financial Secretary, Jim Silverthorn, as soon as possible so he can respond to you request in a timely fashion. Any changes need to be confirmed in writing. If there is an unexpected overdraft in your account, the contribution will not be transferred or recorded in your Statement of Giving. There will be no overdraft fee for you or the church. The church will notify you if a contribution does not get transferred.

If you would like to sign up for the automatic transfer, please fill out the *Authorization Agreement for Preauthorized Offering Payments on the reverse of this sheet, place it in an envelope and seal it and return it to the church.* I will process your request and begin withdrawing your gift on the next available processing date. I will process a practice transfer with zero dollar amounts if time permits to make sure the transfer information is correct. Be sure to put your name and the person to contact if the church needs additional information or clarification. If you have additional questions, please feel free to contact me at 703-250-3058 or [jsilvertho@aol.com](mailto:jsilvertho@aol.com).

Sincerely,  
Jim Silverthorn, BUMC Financial Secretary



**BURKE UNITED METHODIST CHURCH**

*Authorization Agreement for Preauthorized Offering Payments*

Name \_\_\_\_\_ Envelope # (if known) \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Phone \_\_\_\_\_ Best Time To Be Reached \_\_\_\_\_  
Email Address \_\_\_\_\_

*Please mark only one option below and annotate the amount you want deducted for each withdrawal:*

Begin Withdrawals       Stop Withdrawals       Note Changes in Withdrawals Below

*I would like withdrawals to occur on the:*

1st of the month       15th of the month       1st and 15th of the month

\$ \_\_\_\_\_ Amount of Each automatic withdrawal

*Please attach a voided check to this form to help ensure accuracy.*

**AUTHORIZATION AGREEMENT FOR PREAUTHORIZED PAYMENTS**

**to Burke United Methodist Church**

I/We hereby authorize Burke United Methodist Church, hereinafter called BUMC, to initiate debit entries to my (our) Checking Account indicated below and the depository name below, hereinafter called BANK, to debit the same to such account. I (We) agree to be bound by the Automated Clearing House Operating Rules which govern the entries, as in the effect from time to time, and acknowledge that entries may not be initiated that violate the laws of the United States.

Bank Name \_\_\_\_\_ Bank Location \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

TRANSIT ABA NO \_\_\_\_\_ ACCOUNT NO. \_\_\_\_\_

(Number on bottom left of check)

(Number following the ABA NO on the bottom of check)

This authority is to remain in full force and effect until BUMC has received written notification for me (or either of us) of its termination in such time and in such manner as to afford BUMC a reasonable opportunity to act on it.

Name/s \_\_\_\_\_ Date \_\_\_\_\_